

Simulatorhallen® Skills-based training through simulation

Simulatorhallen[®] is designed for accumulated learning and skills-based training in an authentic, near real-life environment.

The Simulatorhallen[®] concept is flexible and can be adapted to any size group and the number of days available. Simulatorhallen[®] is composed of basic elements – or building blocks – that can be combined in different ways.

Skills-based training through simulation is based on three main training elements using the following metaphors:

- "Training air traffic controllers"
- Training soldiers"
- "Training theatre workers"





Simulatorhallen® Some examples

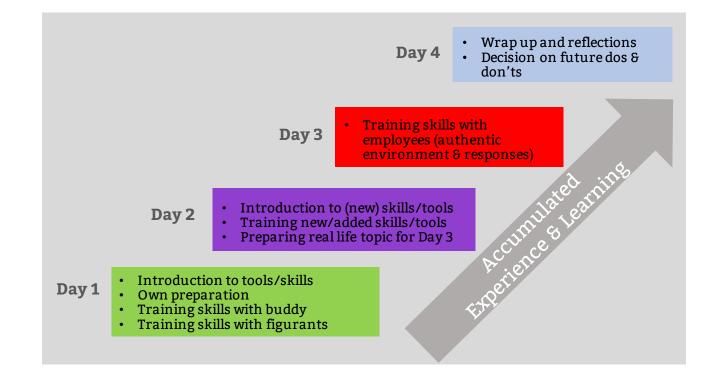
The following is a brief description of different "building blocks" or modules, that Simulatorhallen® can be used for:

- Handling complexity
- Stress reduction
- Performance dialogue
- Clear & effective communication
- Conducting effective meetings to achieve objectives
- Stand firm in the face of criticism
- Delivery reliability
- Giving feedback



An exemplary case: 4 day setup, training communication-skills

- Creating a safe environment for learning and doing (buddying-up with other participants)
- Laying the foundation: presenting the tools/skills
- Preparation and skills training in pairs (training-buddy)
 Adding challenge ("figurants") to encourage shared experience and reflection in safe environment with training buddies.
- Introduction to additional tools/skills to be trained
- Skills training with training buddy
- Preparing authentic case to be trained using real-life stakeholders (i.e. employees)
- Skills training (authentic case) face-to-face with real-life stakeholders
- Mutual reflection (re-valuation of performance and effects)
- Reflection on behaviour and insights
- Decisions on future dos and don'ts









Handling **complexity** ("Training air traffic controllers")



Business need:

- Understanding the nature of complexity and its impact •
- Managerial capacity (agility and skills) for handling complexity $\dot{\cdot}$
- Managers play an active role in creating a link between complexity and ÷ simplification
- ÷ Managers play an active role in creating a link between organisational vision and experience.

Skills to be trained

- Performance dialogue
- Understanding context and interaction (coordinated management of ÷ meaning)
- Training positions and positioning, i.e. Semantic Polarities *
- * Handling 5 key success factors in stressful situations

Design

- Using the metaphor of air traffic controller training: to break down complexity into small, critical units, and employing step-by-step skills training
- Presentation of relevant and targeted understanding/tools/skills •••
- Training in authentic topics to maximise relevance and skills transfer -÷ and training in different settings - i.e. with training buddy, with figurant, with stakeholders
- $\dot{\cdot}$ Continuous reflection - impact of performance and effects

Business Results

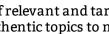
- Managerial ability to break down complexity into manageable units -••• preventing paralysis
- Managerial agility and manoeuvrability in complex situations •••
- $\dot{\cdot}$ Managerial capacity to keep calm and create a helpful overview
- Ability to 'read' relationships, connections and patterns in interactions *











Stress reduction ("Training soldiers")



Business need:

- Leaders with professional and personal resilience who are able to remain calm in situations of high tension
- Managerial ability to understand stressful situations
- Managerial capability to act rationally and appropriately in stressful situations
- Managerial ability to include a variety of factors in decision-making and to see opportunities in every situation

Skills to be trained

- Awareness of own reaction patterns and how to deal with them
- Resilience through understanding positive and negative stress
- Arousal-control: breathing techniques, mindfulness, visualisation and selftalk
- 5 key success factors in stressful situations

Design

- Presentation of relevant and targeted tools/skills (i.e. positive and negative stress, reaction patterns, breathing techniques, arousal control and selftalk)
- Stress inoculation training: training in handling stressful situations (particularly difficult situations and/or related to anxiety/uncertainty)
- Training in different settings and in authentic topics to maximise relevance and skills transfer
- Continuous reflection impact of performance and effects

Business Results

- Insight into different approaches for handling stress (breathing techniques, mindfulness, arousal control and self-talk)
- Awareness of own reaction patterns and how to deal with them
- Leaders with professional and personal resilience who are able to remain calm in situations of high tension
- Managerial capability to act rationally and appropriately in stressful situations





Performance Dialogue ("Training theatre workers")



Business need:

- Ongoing, high quality dialogue between stakeholders and organisational units to ensure high performance and quality
- Managerial ability to manage performance dialogues (structured conversations) with the organisation in order to lead and coordinate the collective performance
- "Top down" communication of organisational direction and objectives
- "Bottom up" facilitation of inputs from the organisation and qualifying information and insights

Skills to be trained:

- Communicating double messages that can seem conflicting or cause dilemmas
- Conveying information clearly and effectively: tailoring messages to different audiences
- Interviewing techniques and active listening: clarifying and qualifying other people's viewpoints
- Managing information in the organisation: understanding the task and the stakeholders and how to use communication to best advantage

Design

- Presentation of relevant and targeted tools/skills
- Training in authentic topics to maximise relevance and skills transfer
- Training in different settings i.e. with training buddy, with figurant, with stakeholders
- Ongoing reflection impact of performance and effect

Business results:

- More robust leaders in their role as "information officers".
- High quality dialogue between stakeholders and organisational units
- Improved level of information and clearer sense of direction
- Enhanced creativity and quality in solutions and in implementation as a result of feedback from stakeholders









Clear & effective communication



Business need:

- Managerial ability to communicate clearly and effectively **
- * Clear connection between strategy and implementation, commitment to tasks and clear roles and relationships within the organisation.

Skills to be trained:

- The ability to plan communication activities; building a plan, creating clear messages and ensuring good timing
- Conveying messages as clearly and directly as possible; building a strong *.* narrative, tailoring messages to different audiences and supporting statements with facts and evidence
- Awareness of body language in delivering high quality communication *

Design:

- * Presentation of relevant and targeted tools/skills
- Training in authentic topics to maximise relevance and skills transfer $\dot{\cdot}$
- Training in different settings i.e. with training buddy, with figurant, with ÷ stakeholders
- Ongoing reflection impact of performance and effects ÷

Business results:

- Robust leaders in their role as "information officers" *
- * Effective and high quality information
- Improved organisational learning, sense of community and commitment * to commons goals









Conducting effective meetings to achieve objectives



Business need:

- Advanced managerial ability to conduct meetings, balancing the key elements: objectives, embracing all views and method.
- Managerial ability to communicate clearly and effectively, "selling" certain * perspectives and/or products

Skills to be trained

- How to convey information clearly and effectively, tailoring messages to * different audiences (4 key elements of successful selling)
- $\dot{\cdot}$ Understanding the customer
- Understanding and managing group interactions (positions and * positioning)
- Questioning techniques, active listening *

Design

- * Presentation of relevant and targeted tools/skills
- Training in authentic topics to maximise relevance and skills transfer $\dot{\bullet}$
- Training in different settings i.e. with training buddy, with figurant, with ÷ stakeholders
- Ongoing reflection impact of performance and effects *

Business results

- $\dot{\mathbf{x}}$ High performance meetings
- More robust managers in their role as "information officers" and meeting * moderators.











Stand firm in the face of criticism



Business need

- Leaders with the professional and personal resilience to stick to their messages and position when faced with criticism
- Leaders who are able to keep calm in situations of uncertainty and high tension

Skills to be trained

- Questioning techniques, active listening
- 5 key success factors in stressful situations
- Understanding and managing group interactions (talking & listening positions)

Design

- Presentation of relevant and targeted tools/skills (i.e. 5 key success factors in stressful situations)
- Training in authentic topics to maximise relevance and skills transfer
- Training in different settings i.e. with training buddy, with figurant, with stakeholders
- Ongoing reflection re-valuation of performance and effects

Business results

- Robust, authentic leaders who are able to convey unpopular messages and facilitate dialogue when faced with criticism and high tension
- Leaders who have the ability to include a variety of factors and perspectives when analysing situations and making decisions









Delivery **Reliability**

Business need

- To focus on objectives and adhere to deadlines and quality standards •
- To ensure well coordinated and seamless cooperation between professional ••• groups (sales and production).

Skills to be trained

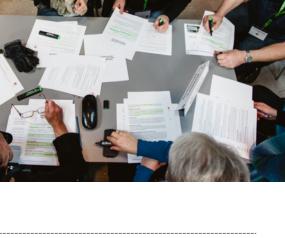
- The ability to keep the task in focus •••
- Communicating double messages that can seem contradictory or may be * perceived as a dilemma.
- Using questioning techniques and active listening to qualify information $\dot{\cdot}$ and viewpoints
- Managing the coordination of viewpoints to ensure that the job gets done •••

Design

- Presentation of relevant and targeted tools/skills
- $\dot{\cdot}$ Training in authentic topics to maximise relevance and skills transfer
- Training in different settings i.e. with training buddy, with figurant, with ••• stakeholders
- Ongoing reflection impact of performance and effects •••

Business results

- Adhering to objectives and their deadlines \div
- Improved dialogue between stakeholders and organisational units *
- Coordinated and seamless cooperation between professional groups. **



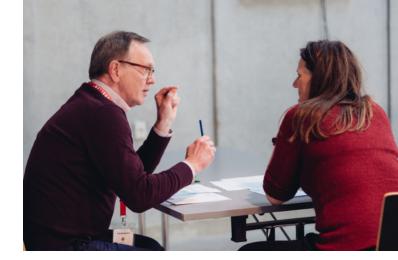








Giving Feedback



Business need

- Ongoing knowledge of quality, processes and stakeholders to optimize value creation.
- High quality communication and procedures
- Knowledge sharing and organisational learning

Skills to be trained

- Knowledge of the concept of re-valuation as a quality method
- Knowledge of the feedback principles (Keep, Develop and Phase-out)
- The ability to give or facilitate feedback and re-valuation.

Design

- Presentation of relevant and targeted tools/skills (principles, impact of performance)
- Training in authentic topics to maximise relevance and skills transfer
- Training in different settings i.e. with training buddy, with figurant, with stakeholders
- Ongoing reflection impact of performance and effects

Business Results

- Improved knowledge sharing and organisational learning
- Optimisation of the organisation's communication and procedures
- Increased business agility in confronting and handling the unknown.









Simulatorhallen® - Setup & Requirements

Simulatorhallen®	A physical location suitable for accommodating processes involving larger groups as well as sub-groups, and decorated with artefacts (materiality) from the client to create a near reality-set up.
Game master	The game master is responsible for the overall design, requirements for, and execution of the simulations within Simulatorhallen ®
Simulation- instructors	The simulation instructors control and guide the specific simulations; i.e. in terms of time management, sticking to the training manual, behaving in accordance with roles, feedback methods.
Figurants	Figurants play specific roles within the simulation, i.e. representing specific target groups.
Manuals & presentations	Detailed training manuals to guide and support simulations. Presentation materials related to the specific topic of the simulation.
Key-hangers	Set of key-hangers in different colours, used to divide participants into sub-groups (training buddies, simulation teams etc.).

